



AutoPoint[®] Evolution – Core Reference

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Conventions Used in this Manual

The following are explanations of the notations used in this manual to describe an action:

- A keystroke on the keyboard is described using the "<" and ">" characters. For example, the TAB key is displayed as "<TAB>". The function keys along the top of the keyboard are described as "<F5>" for FUNCTION key 5. Combinations of keys using the CTRL, SHIFT or ALT keys are described using prefixes to the key that must be pressed at the same time. For example, pressing the SHIFT and FUNCTION 5 keys is displayed as "SHIFT-<F5>".
- For instructions that describe following a menu structure, the "→" character separates the menu selections. For example, to get to the Stock Status Inquiry screen from the top "AM" menu, go to "6. Inquiries" → "1. Stock Status Inquiry". You can also jump to a particular program or menu from the "SELECT:" prompt by entering the menu entry numbers. In the Stock Status Inquiry screen example, you can enter "AM0601".
- Program names are described in all upper case. For example, the Stock Status Inquiry Screen is displayed as "AMSTOCKINQ". To bypass the menus and go into this program directly, enter the program name in upper-case at the "SELECT:" prompt in any menu, and press the <ENTER> key.
- Screen prints are included with the instructions to demonstrate what you can expect to see on the screen at a particular step in a procedure. Please note that your screen will not be exactly the same, and will be slightly different.



Hi! I'm Amadorian, and you'll see me here and there throughout this document giving you important additional information.

Working with Exchange & Core Items.

Setting up Exchange & Core Items

This reference document takes portions of the AutoPoint Manual with specific reference to Cores and Core Processing and combines them for easier customer reference. For complete documentation please refer to the AutoPoint Manual.

ITEM MASTER MAINTENANCE

Purpose: To set up and maintain general information about an item. Remember, the Item Master is shared by all branches in a multi-branch environment.

STEP 1 Select Menu Options:

1. File Maintenance
2. Item Maintenance

A Sample Item Master Display is shown below for an Exchange Type item:

Item Maintenance - PRECIOUS DEM TESTING (amitemmint)

Hot Menu

amador

Part Number: FEN CA5472H ?

Description: PRESSURE PLATE

Spread Part Number: CA-5472-H

Product Line: FENC ? Sub: ?

Pick Sequence: 10000 ?

Standard Package: 1 Units: EA

Max Bill Package: 1

Price 1: 93.780 55.5

Price 2: 77.510 46.2

Price 3: 56.990 26.9

Price 4: .000 .0

Price 5: .000 .0

Price 6: 48.230 13.6

Unit Cost: 41.650

Item Type: Exchange

Status: Normal

Price Code: FENC

Source Price Ratio: 0

Quantity Per Car: 0

Weight: .00

Catalogue Page: 0

Secondary Page: 0

User Codes: E

Item Flag: ?

GST/HST Group: ?

Only Show Items in Selected Branch? ☐

Access By: ☒ Part Number ☐ Product Line

☒ Stock at Main Branch?

☒ Discountable?

☒ Print Extended Description?

☐ Display Item Info in POS?

☐ Print Receiving Label?

☐ Print Picking Label?

MSDS Number: 0

Item Info Line: 0

Notes: 0

Save Branch

Envro Group: ?

Zone/Location/Bin

Primary: F 56

Secondary: 0

Enviro Group: 0

Bin Location: 0

Bulk Location: 0

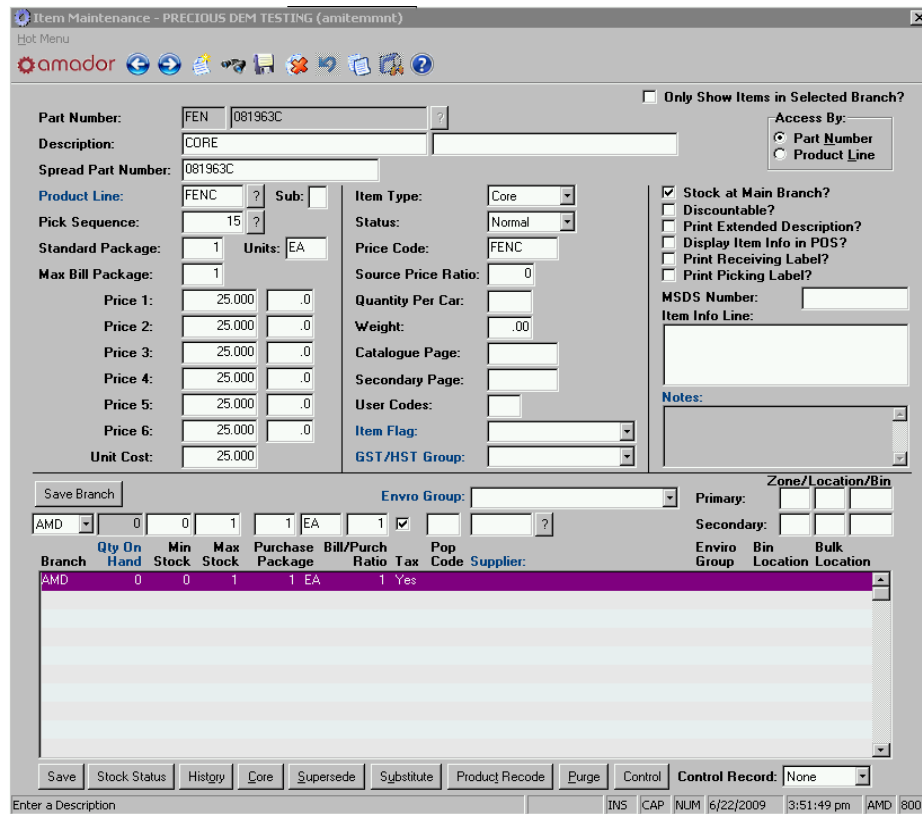
Branch	Qty On Hand	Min Stock	Max Stock	Purchase Package	Bill/Purch Ratio	Tax	Pop Code	Supplier
AMD	16	12	16	1 EA	1	Yes		
ESB	0	0	0	1 EA	1	Yes		
NOB	7	2	7	1 EA	1	Yes	AMD	AMADOR - MAIN BRANCH
SDB	7	2	7	1 EA	1	Yes	AMD	AMADOR - MAIN BRANCH
WSB	0	0	0	1 EA	1	Yes		

Save Stock Status History Core Supersede Substitute Product Recode Purge Control Control Record: None

Enter a Description

OVR NUM 6/22/2009 8:59:08 am AMD 800

A Sample Item Master Display is shown below for a Core Type item:



Item Maintenance - PRECIOUS DEM TESTING (amitemmnt)

Hot Menu

amador

Only Show Items in Selected Branch?

Access By:
☒ Part Number
☐ Product Line

Part Number: FEN 081963C

Description: CORE

Spread Part Number: 081963C

Product Line: FENC Sub: ?

Pick Sequence: 15

Standard Package: 1 Units: EA

Max Bill Package: 1

Price 1: 25,000 .0

Price 2: 25,000 .0

Price 3: 25,000 .0

Price 4: 25,000 .0

Price 5: 25,000 .0

Price 6: 25,000 .0

Unit Cost: 25,000

Item Type: Core

Status: Normal

Price Code: FENC

Source Price Ratio: 0

Quantity Per Car: .00

Weight: .00

Catalogue Page:

Secondary Page:

User Codes:

Item Flag:

GST/HST Group:

Stock at Main Branch? ☒

Discountable? ☐

Print Extended Description? ☐

Display Item Info in POS? ☐

Print Receiving Label? ☐

Print Picking Label? ☐

MSDS Number:

Item Info Line:

Notes:

Save Branch

Envro Group:

Zone/Location/Bin

Primary:

Secondary:

Enviro Group Bin Bulk Location Location

Branch	Qty On Hand	Min Stock	Max Stock	Purchase Package	Bill/Purch Ratio	Tax	Pop Code	Supplier
AMD	0	0	1	1 EA	1	Yes		

Save Stock Status History Core Supersede Substitute Product Recode Purge Control Control Record: None

Enter a Description

INS CAP NUM 6/22/2009 3:51:49 pm AMD 800

STEP 2 Enter the information necessary to set up an item. The information below has been summarized for this reference, for full details please refer to the complete AutoPoint manual.

ABBREV/PART NUMBER

The abbreviation and condensed part number of the item.

Example: FEN CA5472H where FEN is the abbreviation and CA5472H is the condensed part number.

DESCRIPTION

The description should be an application of the item.

SPREAD PART NUMBER

The part number as it actually appears on invoices and on reports with all spaces, hyphens, extensions, etc... included.



The system enters the spread part number for you according to how you entered it at the Part Number field.

Example: For the condensed part number FEN CA5472H, the part number that appears on the invoice reads FEN CA-5472-H.

PRODUCT LINE/SUB

The product line and sub-division to which the part belongs. Items can be grouped into subdivisions for reporting purposes, price updating, and easy access to like items.

PICK SEQUENCE

A number used for reporting purposes and for printing pick tickets if applicable. When you print reports or labels, the part numbers print out according to their pick sequence number. Every item must have a pick sequence number. You may manually enter the pick sequence number if you know the correct one to assign or press [F2] and enter the part number that the item should fall after in pick sequence. You may also press [F3] and enter the part number that this item precedes in pick sequence order. You may also choose [F1] to place the item at the Beginning of the Product Line or [F4] to add the item to the end of the current Product Line.



Be careful not to assign the same pick sequence number to more than one item. No item should have a pick sequence of zero. If you are unsure as to what pick sequence number should be assigned to the item, you may, at the second prompt, use [F2] and [F3] to look through the part numbers in the product line. If you want the item to be the first item in pick sequence order: Press [F1]. If you want the item to be the last item in the product line: Press [F4].

STD. PKG/UNITS/MAX

The standard package is the normal quantity of the item that you sell. Units are the way in which the item is sold whether individually, in pairs or by box. Your options here are Each, Box, Roll, Feet, etc...

PRICE 1-6

The six different selling prices for the item. You should always make sure that the prices entered here are for the standard packaging unit.



If you do not enter prices for a Core type item, the system uses cost during Point-of-Sale.

UNIT COST

The amount paid for each Std. Pkg/Unit. You must enter the cost of each item. If you purchase the item in a unit different from the unit in which it is sold, you can calculate the cost by dividing the cost of one purchase unit by the billing/purchase ratio.



You should always enter the cost when setting up an item because in Point-of-Sale, if the cost of an item is not entered, the counterperson is forced to enter a cost through Point-of-Sale before invoicing may continue.

ITEM TYPE

Items have a type of <R>egular, <E>xchange, <C>ore, <S>pecial, <L>abor, or <K>it. For Items that have a Core you will create 1 Part as an <E>xchange Type and 1 Part as a <C>ore Type. You must set up the core like any other item. Assign an appropriate pick sequence number. Once you have set up both Items you can then select the "Core" tab to create the required cross reference which will then bill out both the Exchange and Core Item(s) when the Exchange Item is entered on an invoice. (Cross References can also be set up through File Maintenance, see the Core Cross Reference section below.)

STATUS

<N>ormal, a regular stocked item which you want recommended for purchasing.

<D>iscontinued, an item which is not carried by the supplier any longer. These items usually have a superseded cross reference in order to avoid lost sales. They are not recommended for purchasing.

<C>ancelled, an item which you no longer stock. These items usually have a superseded cross reference to avoid lost sales. They are not recommended for purchasing.

PRICE CODE

In most cases, the product line is used as a price code and is automatically entered when you set up items.

QUANTITY PER CAR

The quantity of Std. Pkg/Unit usually sold per vehicle.

WEIGHT

The weight of each Std. Pkg/Unit (usually expressed in pounds).

CATALOGUE PAGE

If you have a catalogue, you can use this field to enter the page number where the item is located in the catalogue.

USER CODES

A code assigned to items to provide a means of grouping like items for reporting, price updating and purchasing. You may create any number of user codes however you may only assign up to three characters per item. Each consists of letters, numbers, hyphens, and/or spaces.

ITEM FLAG/DISCOUNT

A code used to label an item.



You must set up the Item Flag before assigning it to an item. Refer to the section Item Flag Maintenance in the complete AutoPoint Manual for more information.

Example: An item containing Hazardous Material should be flagged with an **H** so that Hazardous Material prints on the invoice.

The **Discount** field is used to set an item to <D>iscountable or <N>on-discountable.

COMMISSION

It is used to keep certain non-inventory type items, promotional items, or specially priced items from being included when calculating commissions. Enter <Y>es if the item is to be included or enter <N>o if the item is exempt.

FED. EXCISE TAX

To be implemented at a future date. Press <ENTER>.

MAIN BRANCH STOCK

Enter <Y>es if the main branch stocks the item or enter <N>o if it does not. Single store operations always set this to <Y>es. If the main branch or a branch that does not stock the item tries to enter the item, the system prompts: **Not on File** It then allows information for the item to be entered on the Point-of-Sale display.

ITEM BRANCH MAINTENANCE

Purpose: To set up information about the item that is specific to the individual branch.

QTY ON HAND

The quantity of the item currently in stock. You may only enter this information when initially setting up the item



Enter the quantity on hand for the Exchange Item, however you should not enter quantity on hand when setting up a core item. The only time a quantity on hand should appear on a core type item is when a core has been returned by the customer.

MIN / MAX TO STOCK

The minimum and maximum quantities to have on hand at any one time.

SUPPLIER ID

The ID of the supplier that you purchase this item from ONLY if the supplier for the item is different from the supplier set up for this product line in Product Line Maintenance.



If for some reason you do not want to purchase an item for your branch, you may enter **NOPUR** in this field and the system will skip over this item when recommending items for purchase.

POP CODE

The popularity code for this item (usually suggested by the manufacturer).

ZONE/LOCATOR

Used in order entry to tell the system where to print the picking tickets. Enter the zone where the item is located on the shelf.



PURCH. PKG/UNITS

The number of purchase units you must order from your supplier and the units in which the item is purchased.

BILL/PURCH RATIO

The number of Std. Pkg/Units for every ONE purchase unit.

TAXABLE

Indicates whether the item is taxable. Press <ENTER> if the item should have sales tax charged to it or enter <N> if the item is non-taxable.

ENV CHRGS GROUP

Here's where you assign environmental charges group to individual part numbers. These environmental groups are set up in Environment Charges Group Maintenance file.

EXCHANGE + CORE (if an Exchange item) = **TOTAL PRICE**

Core Cross Reference Setup through File Maintenance

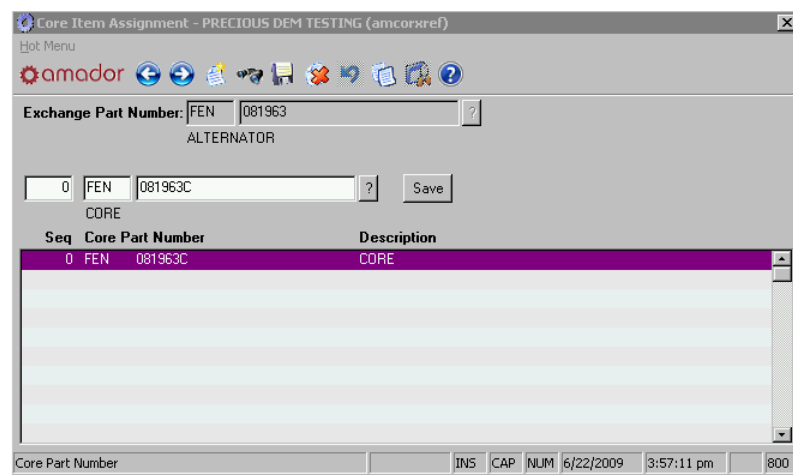
CORE/ITEM ASSIGNMENT

Purpose: This maintenance screen is to cross reference a part number to its core. Then in Point-of-Sale, when a part with a core is purchased, the core will automatically be added to the invoice. (This cross reference can also be set up in Item Maintenance, see above.)

Select Menu Options:

- File Maintenance
- Cross Reference Maintenance
- Core/Item Assignment

A sample Core/Item Assignment display is shown below. (*NOTE:* The exchange item and the core item must already exist in the Item Master in order to create this assignment.)



ABBREV/PART NUMBER -- Enter the product line abbreviation and the part number.

DESCRIPTION -- The description of the part is filled automatically by the system.

SEQUENCE NUMBER -- This field is not used in Core/Item Assignment. Press **<ENTER>**].

CORE ABBREV/PART NO -- Enter the product line abbreviation and the part number for the core.

Processing a Sale

ENTERING A SALE AND A RETURN ON THE SAME INVOICE

Purpose: To create an invoice for a customer who is purchasing an exchange item. You can enter a credit and the sale on the same invoice.



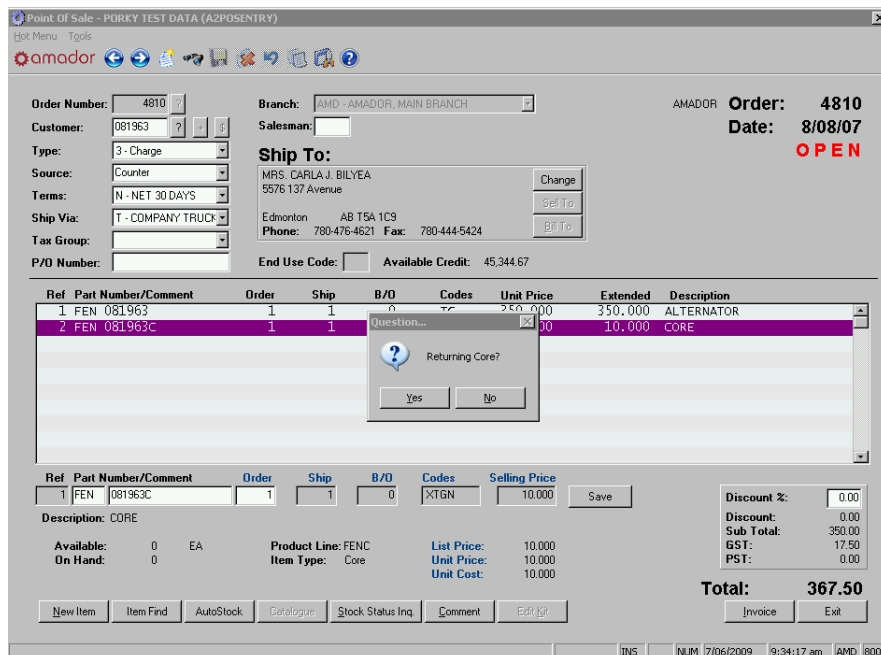
Be sure to always enter a returned item through Point-of-Sale so that quantity on hand is updated, sales analysis is adjusted, and the type of return is noted such as Core, Defective, Merchandise, or Warranty. Do not just physically exchange an item that is being returned because of damage. Point-of-Sale tracks return types so you may return items back to the warehouse/supplier if necessary.

STEP 1 Enter the correct Customer Number, or search and select the Customer you are invoicing.

STEP 2 Enter the Type of invoice. The Source, Terms, Ship Via and Tax Group have already been set up for the customer therefore this information is displayed automatically.

STEP 3 If the invoice header information is correct, move to the detail section to begin entering item information.

STEP 4 Enter item information for each item sold. Item Abbreviation, Part Number, Quantity Ordered, Confirm or correct the information. If this is an exchange item then you will notice that the system automatically bills out the core for this item at the same time and asks if the customer is returning a dirty core to you.



Point of Sale - PORKY TEST DATA (AZPOSENTRY)

Order Number: 4810 Branch: AMD - AMADOR, MAIN BRANCH AMADOR Order: 4810
Customer: 081963 Salesman: Date: 8/08/07
Type: 3 - Charge Ship To: MRS. CARLA J. BILYEA OPEN
Source: Counter 5576 137 Avenue
Terms: N - NET 30 DAYS Edmont AB T5A 1C9
Ship Via: T - COMPANY TRUCK Phone: 780-476-4621 Fax: 780-444-5424
Tax Group: End Use Code: Available Credit: 45,344.67

Ref	Part Number/Comment	Order	Ship	B/O	Codes	Unit Price	Extended	Description
1	FEN 081963	1	1	0		350.000	350.000	ALTERNATOR
2	FEN 081963C	1	1	0		10.000	10.000	CORE

Returning Core?
Yes No

Ref	Part Number/Comment	Order	Ship	B/O	Codes	Selling Price
1	FEN 081963C	1	1	0	XTGN	10.000

Description: CORE

Available: 0 EA Product Line: FENC List Price: 10.000
On Hand: 0 Item Type: Core Unit Price: 10.000
Unit Cost: 10.000

Discount %: 0.00
Discount: 0.00
Sub Total: 350.00
GST: 17.50
PST: 0.00
Total: 367.50

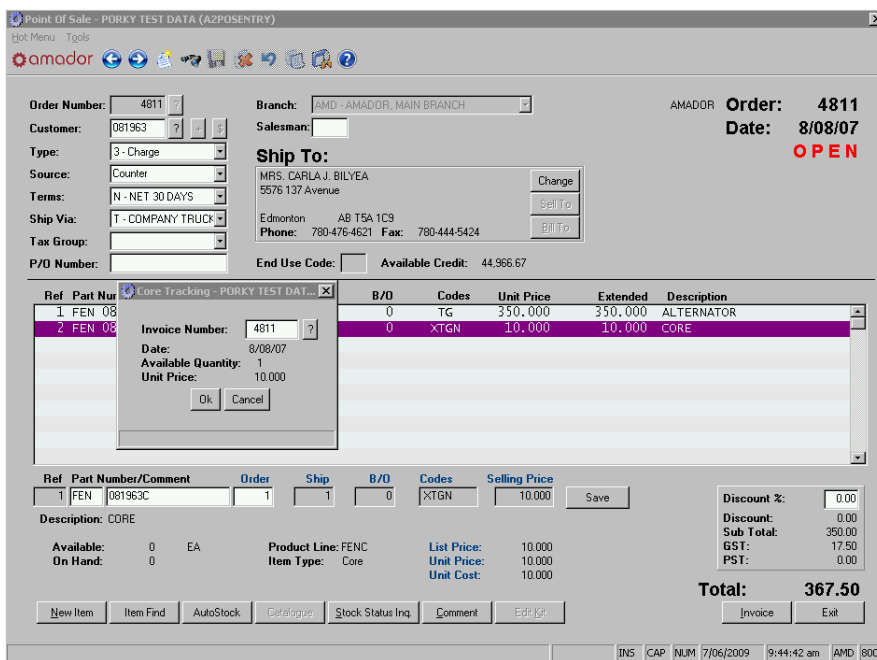
New Item Item Find AutoStock Catalogue Stock Status Inq Comment Edit

NUM 7/06/2009 9:34:17 am AMD 800

You will answer "Yes" if the customer is returning their dirty core to you at this time, or "No" if they will be returning it to you at another time. If they are not returning a core then you would continue or close this invoice as any other.

If the customer is returning their dirty core to you at the same time as they are purchasing the new item you will answer "Yes" and proceed as follows:

STEP 5 AutoPoint will generate a pop-up that will show the current invoice as the match for this core return.



Point of Sale - PORKY TEST DATA (A2POSENTRY)

Order Number: 4811 Branch: AMD - AMADOR, MAIN BRANCH AMADOR Order: 4811
Customer: 081963 Salesman: Date: 8/08/07
Type: 3 - Charge Ship To: OPEN
Source: Counter MRS. CARLA J. BILYEA
Terms: N - NET 30 DAYS 5576 137 Avenue
Ship Via: T - COMPANY TRUCK Edmonton AB T5A 1C9
Tax Group: Phone: 780-476-4621 Fax: 780-444-5424
P/O Number: End Use Code: Available Credit: 44,966.67

Ref	Part Num	B/O	Codes	Unit Price	Extended	Description
1	FEN 08	0	TG	350.000	350.000	ALTERNATOR
2	FEN 08	0	XTGN	10.000	10.000	CORE

Invoice Number: 4811
Date: 8/08/07
Available Quantity: 1
Unit Price: 10.000

Ref Part Number/Comment Order Ship B/O Codes Selling Price
1 FEN 081963C 1 1 0 XTGN 10.000

Description: CORE

Available: 0 EA Product Line: FENC List Price: 10.000
On Hand: 0 Item Type: Core Unit Price: 10.000
Unit Cost: 10.000

Discount %: 0.00
Discount: 0.00
Sub Total: 350.00
GST: 17.50
PST: 0.00
Total: 367.50

Buttons: New Item, Item Find, AutoStock, Catalogue, Stock Status Inq, Comment, Edit Key, Invoice, Exit

Footer: INS CAP NUM 7/06/2009 9:44:42 am AMD 800

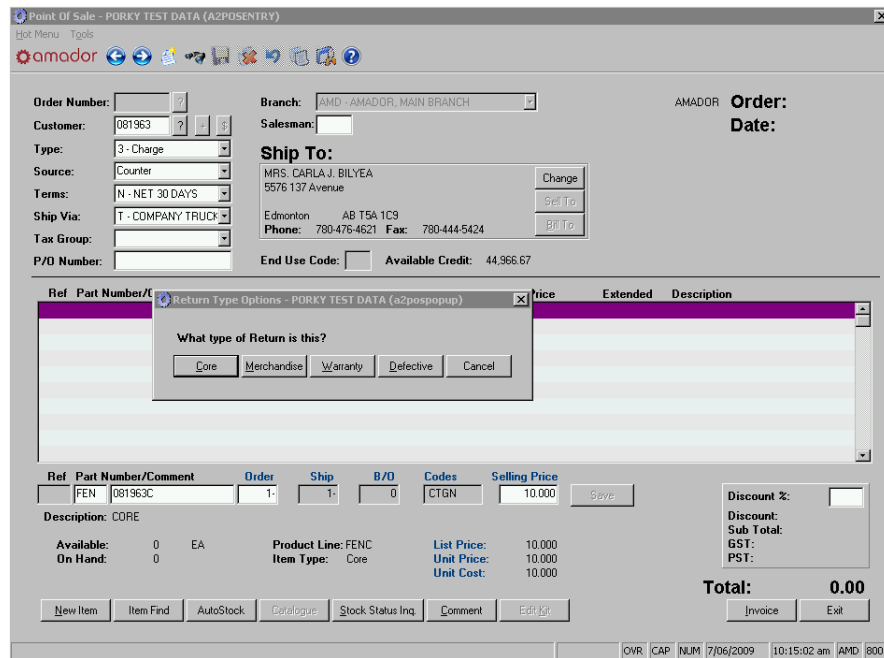
Once you select OK to accept that this is the invoice you want to match with this core return AutoPoint will put the return on the invoice automatically.

ENTERING A CORE RETURN SEPARATE FROM ORIGINAL PURCHASE

Purpose: If the customer has returned at a later date and/or time with the dirty core and you are then going to credit them for the dirty core this can be done on a separate invoice and would appear as follows:

STEP 1 You would create an invoice as normal, the difference will come in when you are entering the dirty core item.

STEP 2 Enter item information for each item core being returned using a negative in the quantity field to indicate a return. Item Abbreviation, Part Number, Quantity Ordered, Confirm or correct the information.



The screenshot shows the 'Point of Sale - PORKY TEST DATA (A2POSENTRY)' window. The 'Return Type Options - PORKY TEST DATA (a2pospopup)' dialog box is open, asking 'What type of Return is this?' with buttons for 'Core', 'Merchandise', 'Warranty', 'Defective', and 'Cancel'. The main window displays order details for 'MRS. CARLA J. BILYEA' and a table of items. The 'Total' is 0.00.

Ref	Part Number/Comment	Order	Ship	B/O	Codes	Selling Price
	FEN 081963C	1	1	0	CTGN	10.000

Available: 0 EA
On Hand: 0

Product Line: FENC
Item Type: Core

List Price: 10.000
Unit Price: 10.000
Unit Cost: 10.000

Discount %:
Discount:
Sub Total:
GST:
PST:

Total: 0.00

Buttons: New Item, Item Find, AutoStock, Catalogue, Stock Status Inq, Comment, Edit Item, Invoice, Exit

STEP 3 For the return enter the Return Code, in this case because we are focusing on Cores you would choose <C>ore for the Return Code. **Core:** Used to code all raw cores that are returned. These are put into the "dirty" core bank.

STEP 4 Confirm or correct the return information.

End/Invoice your sales as you normally would.



The invoice total reflects the balance between the sale and credit items.

Core Reports

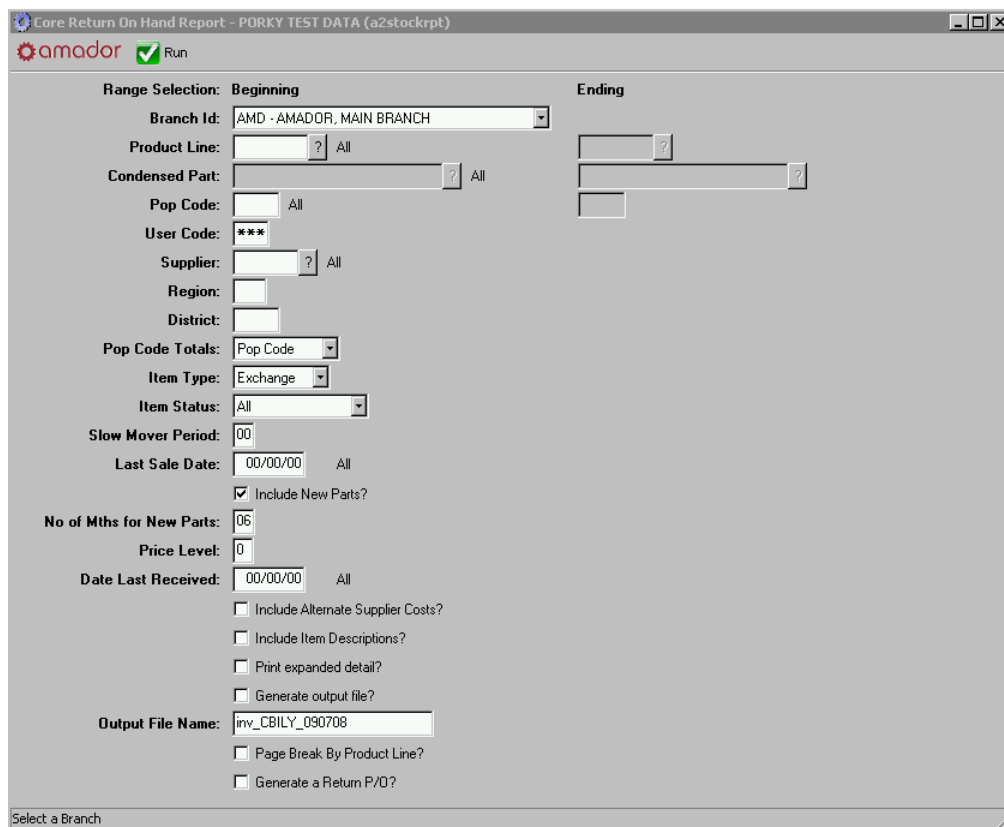
CORE RETURN ON HAND REPORT

Purpose: To identify dirty cores that have been accepted from customers but have not yet been sent back to the manufacturer. Included in this report is a history which tracks the number of core returns from the current period back to the same period for the last year. As well, the system calculates the on hand, extended quantity, and the total value of the core returns for year to date. It is important to remember that this report deals only with core returns and not sales, therefore certain columns do not apply. You will also have the option to generate a return purchase order based on the report totals.

STEP 1 Select Menu Options:

- Reports
- Inventory Reports
- Core Return On Hand Report

STEP 2 Enter Range Selection:



Core Return On Hand Report - PORKY TEST DATA (a2stockrpt)

amador Run

Range Selection: Beginning Ending

Branch Id: AMD - AMADOR, MAIN BRANCH

Product Line: All

Condensed Part: All

Pop Code: All

User Code: ***

Supplier: All

Region:

District:

Pop Code Totals: Pop Code

Item Type: Exchange

Item Status: All

Slow Mover Period: 00

Last Sale Date: 00/00/00 All

☒ Include New Parts?

No of Mths for New Parts: 06

Price Level: 0

Date Last Received: 00/00/00 All

☐ Include Alternate Supplier Costs?

☐ Include Item Descriptions?

☐ Print expanded detail?

☐ Generate output file?

Output File Name: inv_CBILY_090708

☐ Page Break By Product Line?

☐ Generate a Return P/O?

Select a Branch

STEP 3 Select Printing Option.

The following information appears on the report.

MONTHS/YEAR -- Shows the monthly core returns for each core from the current month of this year back to the same month of the last year.

SPREAD PART NUMBER -- The part number for this core as it actually appears on the invoice with all spaces, hyphens, etc. included.

ON HAND -- The quantity waiting to be returned to the manufacturer for credit.

WRNTY QTY -- The warranty quantity waiting to be returned to the manufacturer for credit.

ON BO -- The quantity on backorder.

MIN STK -- The minimum stocking level for this part number.

MAX STK -- The maximum stocking quantity for this part number.

UNIT COST -- The unit cost based on what price level was selected for the report.

BILL UNIT -- The unit in which this item is sold.

POP CODE -- The popularity code for this item.

USER CODE -- The user code for this item.

LS BO -- The number of lost sales and buyouts for the item since the last time the lost sale/buyout statistics were cleared from the system. At the bottom of the report, statistics by pop code are given. The information under each of these headings is explained below.

POP CODE -- Each pop code that appears in the body of the report is listed here in order to summarize information by pop code.

TOTAL ITEMS -- Reflects the items on the report that make up the different pop code classifications. The last line is a total of the items included on the report.

% OF ITEMS -- Shows a percentage of the items in this report that make up each of the pop code classifications and then total to one hundred percent.

AMOUNT VALUE ON HAND -- The dollar value for the total quantity on hand for this popularity code.

% VALUE ON HAND -- The percentage of value on hand compared to the total value on hand. It is calculated as follows: $(\text{Value on Hand} / \text{Total Value on Hand}) * 100$

AMOUNT VALUE MIN STOCK -- The dollar amount for the total minimum stock for a particular pop code.



REPORT TOTALS -- The totals for all pop codes.

BRANCH ID:		AMD		AMADOR, MAIN BRANCH	
PRODUCT LINE:		DIXG		DIXIE ALTERNATORS (DIX)	
		SUPPLIER: ALL		LAST PRICE UPDATE: 2/27/08	

PRODUCT LINE: ALL -		PART RANGE: -		POP CODES: ALL -	
REGION/DISTRICT: /		CONSOLIDATION: P		ITEM TYPE: E ITEM STATUS: *	
				LAST SALE DATE: ALL	

AUG 07	JUL 07	JUN 07	MAY 07	APR 07	MAR 07
FEB 07	JAN 07	DEC 06	NOV 06	OCT 06	SEP 06
SPREAD PART NUMBER		ON WRTY		ON MIN MAX UNIT BILL POP USER LS	
* SUFFIX = NOPUR ITM		HAND QTY BO STK STK COST UNIT CODE CODE BO			

3		A-1292C		3	
				28.000 EA	

POP CODE	TOTAL ITEMS	% OF ITEMS	AMOUNT VALUE ON HAND	% VALUE ON HAND	AMOUNT VALUE MIN STOCK
					AMOUNT VALUE MAX STOCK
					CURRENT MONTH SALES AT COST
					YEAR TO DATE SALES AT COST
ALL	1	100.0	84.00	100.0	84.00
	1	100.0	84.00	100.0	84.00
=====					
PRODUCT LINE: DIXS		DIXIE STARTERS		(DIX) SUPPLIER: ALL	
				LAST PRICE UPDATE: 2/27/08	
		2		4 2 2 S-1396C	
				22-	
				35.000 EA	

POP CODE	TOTAL ITEMS	% OF ITEMS	AMOUNT VALUE ON HAND	% VALUE ON HAND	AMOUNT VALUE MIN STOCK
					AMOUNT VALUE MAX STOCK
					CURRENT MONTH SALES AT COST
					YEAR TO DATE SALES AT COST
ALL	1	100.0			
	1	100.0			
=====					
PRODUCT LINE: FENC		FENCO CALIPERS		(FEN) SUPPLIER: ALL	
				LAST PRICE UPDATE: 0/00/00	
		1		CA5472HC	
				32	
		7		CP3271C	
				1	
				2 7 25.000 EA E	
				7	
				2 4 5.000 EA C E	

Core Special Processing

PRINTING A CUSTOMER CORE REPORT BY PART NUMBER

Purpose: To print a summary list, by part number, of outstanding cores. Included on the report are customer number and name, invoice number, invoice date, unit price, selling price, quantity sold, quantity returned, quantity being inspected and quantity outstanding. The detailed report also includes a detail line for each core returned showing the invoice it was returned on, date returned, credit price, and quantity returned.

BRANCH -- Indicates the branch location where the core was sold or returned.

ABBREV -- The range of abbreviations selected.

PART -- The range of part numbers selected.

CUSTOMERS -- The range of customers selected.

CUTOFF -- Include invoices up to this cutoff date.

PART NUMBER -- The abbreviation and part number of the core item.

DESCRIPTION -- A description of the core item.

CUSTOMER -- The number and name of the customer who paid the core deposit.

INVOICE NO -- The invoice number the core was purchased or returned on.

DATE -- The invoice date.

UNIT PRICE -- The customer's regular unit price.

SOLD/RETRN -- The selling or credit price.

QUANTITY SOLD -- The number of cores sold.

QUANTITY RETURN -- The number of cores returned for credit.

QUANTITY INSPECT -- The number of returned cores, on open Point-of-Sale orders, which are being inspected.

QUANTITY O/S -- The number of cores sold on the invoice which have not been returned for credit.

TY -- The status of the invoice.

<O>pen order.

<I>invoiced order.

<V>oid order.

A sample of the report is shown below:

REB CORE1	ALTERNATOR CORE								
15	ATLAS EQUIPMENT & SUPPLY	1386	4/07/97	6.000	6.000			0	I
15	ATLAS EQUIPMENT & SUPPLY	1397	4/19/97	6.000	6.000	4		4	*0
21	BARNES BRAKE SPECIALISTS	1380	3/14/97	6.000	6.000	2		2	I
21	BARNES BRAKE SPECIALISTS	1380	3/14/97	6.000	6.000	4		4	I
22	EASTSIDE TUNEUP TO GO	1381	3/14/97	6.000	6.000	1		1	I
22	EASTSIDE TUNEUP TO GO	1381	3/14/97	6.000	6.000	1		1	I
23	CRANE CARRIER COMPANY	1382	3/14/97	6.000	6.000	2		2	I
24	PARTS TO GO	1385	3/27/97	6.000	6.000	9		9	I
24	PARTS TO GO	1398	4/19/97	6.000	6.000	6		6	*0
1010	MR JOHN B. JONES	1350	1/20/97	6.000	6.000	1	1	0	I
999015	SOLUTIONS INC.	1389	4/19/97	6.000	6.000	1		1	*0
			Part Totals:			31	1	30	
REB CORE11	STARTER CORE								
2020	JOHN DOE INDUSTRIES LTD.	1376	3/07/97	10.000	10.000	1		1	I
			Part Totals:			1		1	
REB CORE2	ALTERNATOR CORE								
23	CRANE CARRIER COMPANY	4024	2/20/02	2.000	2.000			0	V
24	PARTS TO GO	4021	2/20/02	2.000	2.000			0	V
24	PARTS TO GO	4027	2/20/02	2.000	2.000			0	V
			Part Totals:					0	
REB CORE3	ALTERNATOR CORE								
24	PARTS TO GO	1363	2/13/97	12.000	12.000	2		2	I
24	PARTS TO GO	1363	2/13/97	12.000	12.000	1		1	I
			Part Totals:			3		3	

To print the Customer Core Report by Part Number.

STEP 1 Select Menu Options:

- Special Processing
- Customer Core Control
- Customer Core Report by Part Number

STEP 2 Enter the following range information.

BRANCH ID -- Press <ENTER> to accept the assigned Branch or enter another Branch Id.

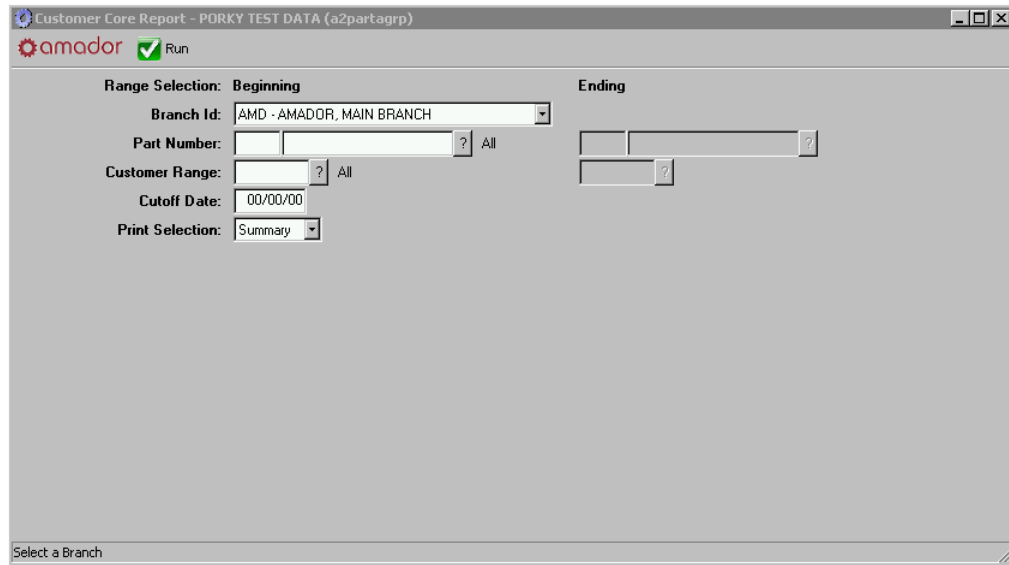
LINE ABBREV -- Press <ENTER> for all abbreviations or enter a specific abbreviation.

CONDENSED PART -- Press <ENTER> for all part numbers or enter a specific part number.

CUSTOMER RANGE -- Press <ENTER> for all customers, enter a range of customers or enter one customer.

CUTOFF DATE -- Press <ENTER> for all dates or enter a cutoff date.

REPORT SELECTION -- Select either a Summary of Detailed report. The detailed report includes a detail line for each core returned for credit.



STEP 3 Confirm or correct the information.

STEP 4 Enter the output selection.

STEP 5 Execute or queue the report.

Printing A Customer Core Report By Customer Number

Purpose: To print a summary list, by customer number, of outstanding cores. Included on the report are part number and description, invoice number, invoice date, unit price, selling price, quantity sold, quantity returned, quantity being inspected and quantity outstanding. The detailed report also includes a detail line for each core returned showing the invoice it was returned on, date returned, credit price, and quantity returned.

BRANCH ID -- Indicates the branch location where the core was sold or returned.

CUSTOMERS -- The range of customers selected.

ABBREV -- The range of abbreviations selected.

PART -- The range of part numbers selected.

CUTOFF -- Include invoices up to this cutoff date.

CUSTOMER -- The number and name of the customer who paid the core deposit.

PART NUMBER -- The abbreviation and part number of the core item.

DESCRIPTION -- A description of the core item.

INVOICE NO -- The invoice number the core was purchased or returned on.



DATE -- The invoice date.

UNIT PRICE -- The customer's regular unit price.

SOLD/RETRN -- The selling or credit price.

QUANTITY SOLD -- The number of cores sold.

QUANTITY RETURN -- The number of cores returned for credit.

QUANTITY INSPECT -- The number of returned cores, on open Point-of-Sale orders, which are being inspected.

QUANTITY O/S -- The number of cores sold on the invoice which have not been returned for credit.

TY -- The status of the invoice.

<**O**>pen order.

<**I**>invoiced order.

<**V**>oid order.

An example of the report is shown below:

Amador Demo Company		CUSTOMER CORE REPORT				DATE- 7/08/09 10:16:36 CBILY		PAGE 0043	
BRANCH ID: AMD		CUSTOMERS: ALL		ABBREV: ALL		PART: ALL		CUTOFF: ALL	

CUSTOMER		-----QUANTITY-----							
PART NUMBER	DESCRIPTION	INVOICE NO	DATE	UNIT PRICE	SOLD/RETRN	SOLD	RETURN	INSPECT	O/S TY

999011 CASH CUSTOMER		(403)483-2727							
DIX A-8404C	CORE	4104	1/04/07	85.000	85.000	1			1 *0
DIX A-8404C	CORE	4104	1/04/07	85.000	85.000	1			1 *0
Customer Totals:						2			2

999015 SOLUTIONS INC.		(403)483-2727							
REB CORE1	ALTERNATOR CORE	1389	4/19/97	6.000	6.000	1			1 *0
Customer Totals:						1			1

999999 Cash Sale		(797)792-9760							
BOS SR8620XC	CORE	4760	8/07/07	50.000	50.000	88			88 I
PEN C110C	CALIPER	4118	1/05/07	5.000	5.000	2			2 I
PEN C110C	CALIPER	4218	1/06/07	5.000	5.000	1			1 I
PEN C110C	CALIPER	4224	1/06/07	5.000	5.000	1			1 I
Customer Totals:						92			92
Grand Totals:						4,299	9	9	4,281

Follow the instructions below to print the Customer Core Report by Customer Number.

STEP 1 Select Menu Options:

- Special Processing
- Customer Core Control
- Customer Core Report by Customer Number

STEP 2 Enter the following range information.

BRANCH ID -- Press <ENTER> to accept the assigned Branch or enter another Branch Id.

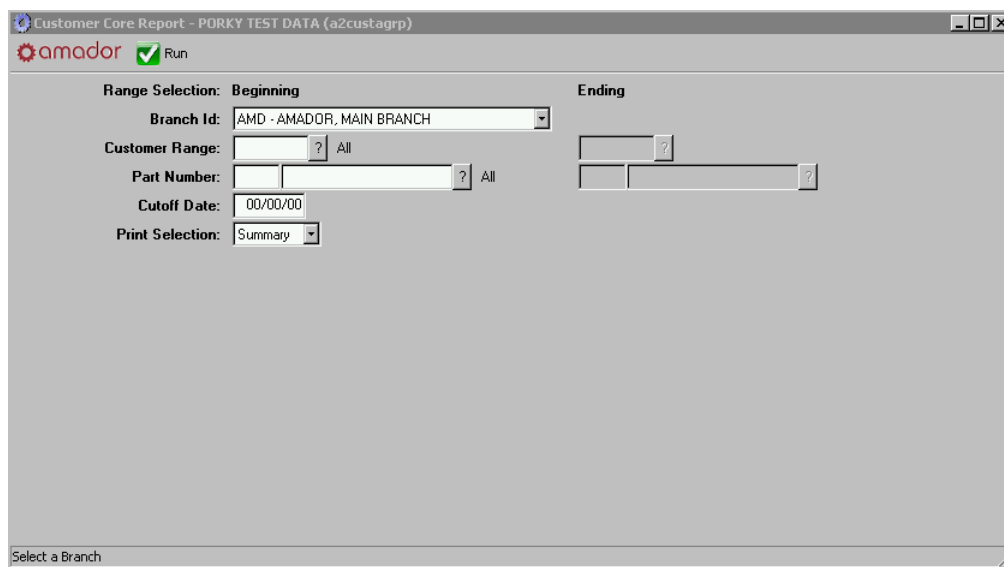
CUSTOMER RANGE -- Press <ENTER> for all customers, enter a range of customers or enter one customer.

LINE ABBREV -- Press <ENTER> for all abbreviations or enter a specific abbreviation.

CONDENSED PART -- Press <ENTER> for all part numbers or enter a specific part number.

CUTOFF DATE -- Press <ENTER> for all dates or enter a cutoff date.

REPORT SELECTION -- Select Summary or Detailed report. The detailed report includes a detail line for each core returned for credit.



STEP 3 Confirm or correct the information.

STEP 4 Enter the output selection.

STEP 5 Execute or queue the report.